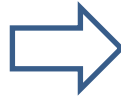


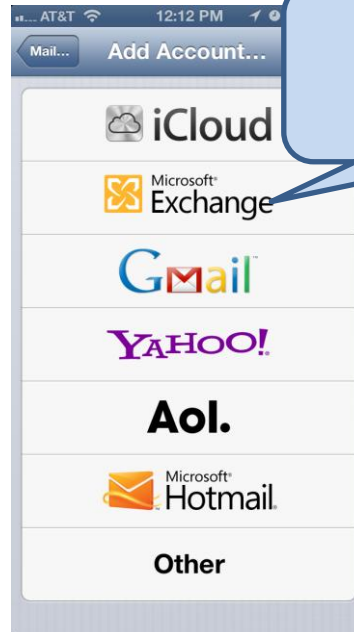
Setting up your iPhone/iPad with your BCBE.ORG email

Step 1 - Select Settings on your iPhone/iPad



Step 2 - Select Mail, Contacts, Calendars

Step 3 - Select Add Account...



Step 4 - Select Microsoft Exchange

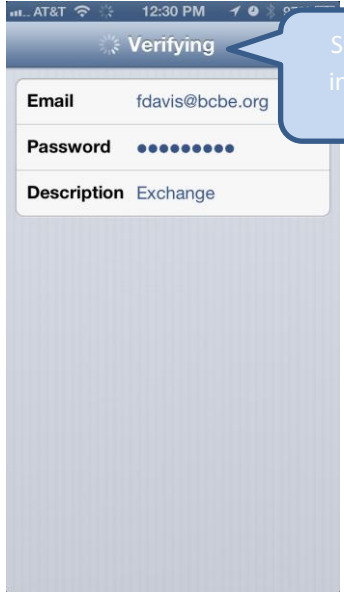
Step 5 – Enter your entire email address (someone@bcbe.org)



Step 6 – Enter your password. This is usually the same password you use to log into your computer.



Step 7 – Wait for the information to Verify



Step 8 – By default, your mail, calendars, and reminders will be turned on. If you want to access your organization's contact list, turn this on as well.